



## **GRID-Arendal Student Internship Programme 2020**

**Are you planning a future career working on global environmental issues?  
Then a student internship with GRID-Arendal could be an ideal start of your career.**

GRID-Arendal is currently accepting applications for our internship programme for year 2020.

The programme offers 3 students; undergraduate- and graduates the opportunity to work in a multi-cultural international organization gaining practical work experience and developing skills under the guidance of experts.

In particular we are looking for students with a profound interest in the following thematic areas: marine litter and waste, environmental crime, climate change vulnerability and adaptation -especially in polar and mountain environments, sustainable development, marine ecosystems and blue carbon, marine spatial planning and blue economy.

You can read more about our programmes and activities here:  
[www.grida.no/programmes](http://www.grida.no/programmes)

### **Participants will:**

- Gain practical and professional experience on environmental issues
- Work full-time, 5 days a week
- Participate in meetings with colleagues and experts
- Draft, edit, or contribute to reports, communication products, talking points, or other materials prepared by GRID-Arendal
- Support events, including international and/or multilateral meetings and conferences

Generally, GRID-Arendal offers accommodation, a work programme, a supervisor, and the necessary office space and equipment. Travel and per diem expenses are normally paid by the partner institution/university etc.

Internships are primarily approved in the form of signed agreements between GRID-Arendal and a host institution, university, organization, sponsorships etc.

**These agreements should specify:**

- obligations of all parties (intern, GRID-Arendal, host institution or sponsor)
- timeframe
- GRID-Arendal work programme assignment and general description of work tasks
- practical and financial responsibilities of all parties (including travel, accommodation)
- mutual contact information
- insurances, social security conditions and responsibilities
- the right to mutual termination notice
- assessment reporting procedures and outputs during and/or after internship period.

## Eligibility Criteria

Due to the large number of applicants and the limited number of places available per year, applicants are *strongly advised to note the following minimum eligibility criteria* for an internship at GRID-Arendal. If all of the requirements are not met, the application will not be processed.

### 1. Undergraduates (juniors and seniors) and Graduate Students

- A student is an individual who is enrolled in a degree-seeking program in an accredited college or university.
- An applicant is considered a junior if he/she will have completed all sophomore credits by the time the internship begins and will be entering at least the junior year immediately following completion of the internship.
- An individual enrolled in school and receiving credit toward their degree for participating in the Internship programme is also considered a student.

(NB: applicants pursuing their studies in countries where higher education is not divided into undergraduate and graduate levels should have completed at least three years of university studies)

**2. Willingness to work as an intern on a full-time basis** spending five days a week for a period of not less than three months and not exceeding six months.

**3. Endorsement from applicant's educational institution**, attesting to the fact that the applicant is currently a registered student and will continue to be enrolled for the envisaged period of the internship. A letter from any one of the following personnel is suggested:

- Dean of Students or dean of faculty
- Registrar
- Placement officer

**4. Excellent written and spoken English** (English is the working language of GRID-Arendal)

5. In some of our projects language skills like French, Russian, and Spanish will be an advantage

**How to apply:**



Please submit the following documents to: [hr@grida.no](mailto:hr@grida.no)

1. Statement of Interest: Please include your preferred **availability dates** and startup date in the email, and attach a short **Statement of Interest** describing your academic background, courses completed, foreign languages or other skill sets that may be relevant to GRID-Arendal's areas of work. Consider including information about experiences that make you unique.
2. A detailed CV, including date of birth, nationality, address, and educational enrolment dates.
3. Required Documents. Please provide us with **proof of student status** in the form of an official or unofficial transcript of records and copies of university degrees, diplomas obtained if available and enrollment period. **A signed and stamped letter of endorsement** from your educational institution, attesting to the fact that applicant is currently a registered student and will continue to be enrolled for the proposed period of the internship.

#### **Application deadline:**

Please submit your application by close of business **30 November 2020**

We are continuously focusing on recruiting interns, so please feel free to apply as soon as you know your study cycle and your availability dates.

Welcome to apply!

#### **HR and Office Administration**

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